

Henrik Sylvander

Contact

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Education

- Truman State University, Kirksville, Missouri
2019-2020
- Brentwood High School, Brentwood, Missouri
2015-2019
 - GPA: 3.8, ACT: 27
 - Member, National Honor Society:
Grades 10,11,12
 - Member, International Thespian Society:
Grades 11,12
- Singapore American School, Singapore
2006-2015

Volunteer Experience

Trivia Night, University City Public Library University City, MO, 2019

- Trivia Night fundraiser coordinating of volunteers for set up & clean up
- Liased between volunteers & organizers throughout event for additional support

Winter Wonderland, Tilles Park Brentwood, MO, 2018

- Served as a guide and helper to park visitors
 - Liased between park visitors and event organizers regarding questions of customer service & park navigation
- Recruited & secured volunteers to support future years of the event

Skills

- Problem-solving and strategic decision-making
- Efficiency and systems-level thinking
- Leadership and time management
- Customer service
- Office software: Microsoft Office, Google Suite
- NCR Point-Of-Sale system
- Creative software: Adobe Photoshop, Final Cut Pro
- Fluent English speaker, proficient in German

Experience

Cashier, Dierbergs, Part-Time Mackenzie Pointe, Missouri, 2020-present

- Winner: "Extra Step Award" 2021, nomination by a customer for a demonstrated "commitment to grow every day" as a positive, enthusiastic, encouraging & hardworking employee
- Cashier: Check items for customers, strategically bag groceries, and maintain store conditions according to corporate standards
- U-Scan Attendant: Independently supervise ten "U-Scan" self-checkout machines, providing ongoing tech & customer support
 - Train new hires; developed onboarding procedure for updated POS system
 - Personally assist customers with questions
 - Uphold corporate policy in implementing systems to prevent theft

Community Engagement Assistant, Freelance Missouri, 2015-present

- **Private property maintenance
Webster Groves, MO, 2015-present**
 - Ongoing maintenance for elderly neighbor living alone in 4-bedroom house
 - Providing regular maintenance of home with pool, extensive garden grounds and support for technological issues
- **Rebuilding Together, Elderly Housing Services
Saint Louis, MO, 2018**
 - Assisted with repair and painting of low-income housing
 - Executed heavy lifting & detail-oriented painting
 - Built relationships with home-owners while collaborating on shared vision for home renovation
- **Crisis Nursery, First Baptist Church of Ferguson
Ferguson, MO, 2016**
 - Supervisor: Organized, set up & lead games/group bonding activities for youth ages 5-10 to play
 - Liased with venue leadership to reset space following activities for continued church use.